

26th December, 2020

To,
The Secretary
Corporate Relationship Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai-400001

Ref: B J Duplex Boards Limited (Scrip Code: 531647)

Sub: Summary of Proceedings of the 26th Annual General Meeting (AGM) of the members as per Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

We wish to inform you that the 26th Annual General Meeting (AGM) of the Company was held today at 2.00 P.M. at New Box Makers, I-144, Sector-2, Bawana Industrial Area, Delhi-110039.

In this regard, we hereby submit the proceedings of the 26th AGM of the Company as required under Regulation 30 read with Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 which is enclosed herewith.

You are requested to kindly take the same into your record.

Thanking you.
Yours faithfully,

For and on behalf of B J Duplex Boards Limited

Divya Mittal

Divya Mittal
Company Secretary & Compliance officer
Encl as stated above

PROCEEDINGS OF THE 26TH ANNUAL GENERAL MEETING OF B J DUPLEX BOARDS LIMITED

The 26th Annual General Meeting (AGM) of the Members of B J Duplex Boards Limited was held on Saturday, 26th December, 2020 at 2.00 P.M. at New Box Makers, I-144, Sector-2, Bawana Industrial Area, Delhi-110039. The following Directors were present:

Directors Present:

1. Mr. Satya Bhushan Jain, Whole-time Director
2. Mr. Vishwa Bandhu Saluja, Director
3. Mr. Ashish Jain, Director
4. Ms. Vasudha Jain, Director

In Attendance:

1. Ms. Divya Mittal, Company Secretary
2. Mr. Vishwa Bandhu Saluja, Chief Financial Officer

Invitee

1. Mr. Parveen Rastogi, Secretarial Auditor of the Company and Scrutinizer for E-Voting & Voting through Poll in Annual General Meeting in Individual Capacity.
2. Mr. Rajan Bansal, statutory Auditor of the Company representative of M/s. V.R. Bansal & Associates, Chartered Accountants in Annual General Meeting.
3. Mr. Ashish Jain, Chairman of Audit Committee.

Members Present:

In person: 35, holding 799888 Equity Shares out of which 13 members holding 217 Equity Shares voted through remote e-voting and 26 members holding 800839 Equity Shares voted at the AGM.

Ms. Divya Mittal, Company Secretary welcomed the Members along with all the attendees at the 26th AGM of the Company. He informed the Members that Mr. Satya Bhushan Jain, Whole Time Director of the Company will chair the Meeting. Mr. Satya Bhushan Jain, Whole Time Director of the Company, chaired the Meeting and welcomed the Members of the Company at 26th AGM. The Chairman, after ascertaining that the requisite quorum was present, called the meeting to order and conduct the proceedings of the Meeting.

With the approval of Members present, the Notice convening the Meeting, Board's Report and Audited Financial Statements for the financial year ended 31st March, 2020 and

Auditor's Report thereon was taken as read by the Chairman. He informed that the Auditor's Report does not have any qualifications and reservations.

On request of the Chairman, Ms. Divya Mittal, Company Secretary, informed the members that the Secretarial Audit Report for the financial year 2019-20 does not have any qualifications and reservations.

Thereafter, the Chairman delivered his speech and appraised the members on the performance of the Company. He gave an overview of the financial performance of the Company for the financial year 2019-20 and its future outlook.

The Chairman invited queries from the Members. All queries raised were answered by the Chairman.

The Chairman stated that in compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company had provided remote e-voting facility to the members which commenced on Wednesday, 23rd December, 2020 (09:00 A.M.) and ended on Friday, 25th December, 2020 (05:00 P.M.) in respect of business to be transacted at the 26th AGM. The Chairman then informed the members that the members who have not voted electronically can vote through ballot at the venue of AGM on all the resolutions as set out in the Notice of AGM, which are as follows:

S. No.	Description
ORDINARY BUSINESS(ES)	
1.	To receive, consider and adopt the Audited Financial statements of the Company for the financial year ended 31st March, 2020, the Reports of the Board of Directors and the Auditors thereon.
2.	To fix the remuneration of M/s V.R. Bansals & Associates, Chartered Accountants, Statutory Auditors of the Company.
3.	To appoint a Director in place of Mr. Vishwa Bandhu Saluja (DIN:0010629), who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.
SPECIAL BUSINESS	
4.	Re-appointment of Mr. Satya Bhushan Jain (DIN: 00106272) as a Wholetime Director of the Company for a term of five consecutive years.

The Chairman further stated that the Company has appointed Mr. Parveen Rastogi, Practicing Company Secretary, New Delhi as the Scrutinizer for conducting the remote e-voting process in a fair and transparent manner who shall also be the scrutinizer for ballot process at AGM. Thereafter, the Chairman announced that the Scrutinizer will submit his report on voting after considering the consolidated result of remote e-voting and result of voting through ballot papers within 48 hours from the conclusion of AGM and the same will

be notified to the stock exchanges and will also be uploaded on the website of the Company (www.bjduplexboard.com) and on the website of National Securities Depository Limited (NSDL).

The Chairman then thanked the members present and announced the formal closure of the 26th Annual General Meeting of the Company at 02:40 P.M.

Thanking you.
Yours faithfully,

For and on behalf of B J Duplex Boards Limited

Divya Mittal

Divya Mittal
Company Secretary & Compliance officer

